



# Classroom Expectations

**Be Prompt** ✓ **Be Prepared** ✓ **Be Positive** ✓ **Be Productive** ✓ **Be Polite** ✓

**Be Prompt** ✓  
**Arriving on time – Be Prompt**  
You must arrive promptly to all lessons and to all tutor periods.

**If this does not happen after a reminder and a warning**  
You should expect to have to make up the time with your teacher outside of the lesson. If the issue is not resolved, your form tutor will be informed and you will be placed on a Punctuality Report by either your subject teacher or form tutor (form tutor for lateness across a number of subject areas).

**Be Prepared** ✓  
**Equipment and Uniform- Be Prepared**  
You must arrive at lessons equipped to learn (minimum- pen, pencil, rubber, ruler) and in full school uniform.

**If this does not happen after a reminder and a warning**  
For equipment issues your form tutor will be informed and will contact home and place you on a monitoring report. For uniform issues, your form tutor will send a letter home giving you a deadline by which you must sort out the problem. Failure to do so may lead to you being isolated for a period of time.

**Be Positive** ✓  
**Engage fully – Be Positive**  
Work as hard as you can in lessons at all times. Remember mobile phones must remain off and in bags, or out of sight, so that you can engage positively in your learning.

**If this does not happen after a reminder and a warning**  
You may be placed on report if you are not working to your full potential. Mobile phones will be confiscated, if seen, for collection at the end of the lesson and your form tutor will be informed. Your phone may be used for learning purposes, but only if you are given clear permission by your teacher.

**Be Productive** ✓  
**Seating and Starts of Lessons- Be Productive**  
You will be asked to sit in allocated seats in the classroom and begin work promptly and when requested.

**If this does not happen after a reminder and a warning**  
You should expect to face the appropriate consequence.

**Reminder -  
Warning - Consequence**

**Be Polite** ✓  
**Showing Respect- Be Polite**  
You must speak politely to your teacher at all times and not talk whilst the teacher is addressing the whole class.

**If this does not happen after a reminder and a warning**  
You should expect to face the appropriate consequence.